



Town of Somerset
2023 Comprehensive Plan Project Schedule
(Tentative Dates and Times in Italics)

Meeting or Task	Description	Date
Staff	DRAFT schedule, work plan, survey/ public participation plan (PPP) required under 66.1001.4.a, develop August meeting materials	July 2022
Meeting 1: Town Board	DRAFT schedule, survey, public vision session, outreach strategies, review previous plan issues	August 3, 2022
Staff	Launch plan website, prepare vision session materials Implement online survey (Sept 1- Oct 16, 2022)	<i>September- October 2022</i>
Meeting 2: Public Vision Session	Staff facilitate discussion	<i>September 22, 2022 6:00 pm Town Hall</i>
Staff	Compile, summarize survey and vision session data	<i>October 2022</i>
Meeting 3: Town Board	Review public participation results (survey and vision session)	<i>November 2, 2022 6:00 pm</i>
Staff	Draft full plan with required elements	<i>November 2022 - February 2023</i>
Meeting 4: Town Board /Plan Commission Joint Meeting	Review DRAFT full plan, schedule public hearing	<i>February 1, 2023 6:00 pm</i>
Staff	Prepare full plan with changes from meeting, draft resolution adoption, prepare public hearing materials	
Meeting 5: Public Hearing	Plan Commission hosts public hearing and makes recommendation to Town Board	<i>March 1, 2023 6:00 pm</i>
Meeting 6: Town Board	Town Board adopts plan	<i>March 1, 2023 7:00 pm</i>